

MINUTES
Litchfield Board of Fire Commissioners & EMS
September 20, 2012 Meeting
Town Hall Annex, 80 Doyle Road Bantam, CT

Members Present: Vice Chairman Teresa Berry, Doug Hatstat, Francine Spencer, Sam Kinkade

Members Absent: John Campbell, Paul Parsons

Also present: Fire Marshal Thomas O'Hare

Vice Chairman T. Berry called the meeting to order at 7:00 p.m.

Approval of Minutes – A motion was made by S. Kinkade and seconded by F. Spencer to approve the minutes of the July 19, 2012 meeting. Passed

There were no Public Requests or Comments

Pension Committee – No report

Budgets – Department and Capital – Vice Chairman Berry reminded the commission that Department Budgets, starting with capital requests, to be submitted for the October meeting.

Fire Marshal – Fire Marshal O'Hare reported that all is going well in the office. A lot of time is being spent with Emergency Management. The State Exercise went well with a lot of good feedback from all that participated. Future meetings of the Unified Command members are being planned. The STEAP grants for Litchfield and Bantam have been submitted to the State, answers to these requests are usually sent to the Towns in December. A letter of request for land transfer for a new building for LVA at the corner of East Litchfield Road and Northfield Road has been sent to Leo who will send it on to the DEEP with the support of Senator Roraback. T. O'Hare requested that all commissioners ask their Chiefs of Service to contact Lisa Bauer as to the scheduling of Fire Prevention Activities in October. Due to the lower schools having ½ days the actual week of Fire Prevention she has the days of October 16, 17 & 18 available to schedule events. Lisa has sent an email to the Chiefs with this information.

Physicals – Litchfield Fire and LVA are scheduled to undergo their physicals in the month of October. Dates will be sent to the chiefs soon.

EMS- No report

Communications –None

With No other business a motion was made by F. Spencer and seconded by D Hatstat to adjourn the meeting. Passed 7:15 PM

Board of Fire Commissioners & EMS

Date

DRAFT